

Medina County, Texas

Potranco Ranch PID Board of Director Meeting

MEETING MINUTES

Wednesday, May 1, 2013

at 11:15 a.m.

Sammy's Restaurant

202 Old US Highway 90 E, Castroville, TX 78009

(210) 222-1500

- I. **Call to Order and Roll Call:** The meeting was called to order by the Acting Chair, General Eugene Habiger at 11:40 a.m. Members Present: General Eugene Habiger, Megan J. Clay, Harry Hausman and Commissioner Larry Sittre. Members Absent: Bart Swider

Others Present: Carol Amar, David L. Earl, Eileen Fitzgerald, Dr. Bob Fitzgerald, Commissioner Saathoff, Robert Hancock and Greg Youngs.

- II. **Proof of Quorum:** A quorum was established.

III. **Citizens to be Heard:**

- Dr. Bob Fitzgerald
- Eileen Fitzgerald

- IV. **Selection and Introduction of Officers:** As a point of order, Medina County is the Treasurer of the PID Board.

- Upon motion made by Larry Sittre, seconded by Megan J. Clay, and carried, the Board selected General Eugene Habiger as Chairman of the Board.
- Upon motion made by General Eugene Habiger, seconded by Megan J. Clay, and carried, the Board selected Commissioner Larry Sittre as Vice Chair of the Board.
- Upon motion made by General Eugene Habiger, seconded by Commissioner Larry Sittre, and carried, the Board selected Megan J. Clay as Secretary of the Board.

- V. **Vote to adopt Roberts Rules of Order, as amended, as parliamentary rules for conducting meetings and business of the Board:** Upon motion made by General Eugene Habiger, seconded by Commissioner Larry Sittre, and carried, the Board voted in favor of adopting Roberts Rules of Order, as amended, as the parliamentary rules of conducting meetings and business of the Board.

- VI. **Receive briefing from Developer and County on the status of project and any draft contracts or agreements for review by Board for future actions:**

- The Board received a briefing from David L. Earl on behalf of the Developer regarding the improvements for PID being on schedule and under budget and discussed what items are reimbursable by the TIRZ, i.e. public improvements, and the PID, i.e. maintenance.

VII. **Discuss and take action on items for future agenda:** Upon motion made by Megan J. Clay, seconded by Commissioner Larry Sittre seconds, and carried, the Board moved to add the following items to the future Board agenda:

- i. Receive briefing from Developer and County on the status of project;
- ii. Adoption of the PID Development Agreement;
- iii. Action by Board to set next meeting date (5-22-13);
- iv. Approval of meeting minutes-05-01-13.

VIII. **Action by Board to set next meeting date:** Upon motion made by General Eugene Habiger, seconded by Larry Sittre, and carried, the Board moved to set the next PID Board of Directors meetings on May 22, 2013, at 11:15 a.m. at Sammy's Restaurant 202 Old US Highway 90 E, Castroville, TX 78009.

IX. **Motion to Adjourn:** Upon motion made by General Eugene Habiger, seconded by Larry Sittre, and carried, the Board moved to adjourn at 12:02 p.m.